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57 Colne Road, Twickenham, TW2 6QF

Omnia Learning Trust – Operations Committee Meeting

Held remotely via Microsoft Teams* from 10:00 – 11:30 on Tuesday 20th October 2026

Invitees	Role
Sarah Bellingham (SB)	OLT Director of Central Services (DCS)
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Hana Hamilton (HH)	OLT Trust Business Manager
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director – OPS CHAIR
Nicola Poole (NP)	Board Director

**Disclaimer – Microsoft Teams Meeting Transcript*
This meeting will be held via Microsoft Teams and the automatic transcription function will be enabled for the purpose of assisting with accurate note-taking and the production of draft minutes. The transcript is not the formal record of the meeting; the approved minutes, once confirmed by the Board, remain the only official record. Transcripts will be stored securely and deleted once the minutes have been agreed. By joining this meeting, participants acknowledge and consent to the use of transcription for governance purposes

Agenda

	Item	Related Paper	Lead
1.	Approval of Teams transcript, welcome, apologies for absence & Identify items for AOB	N/A	CEO
2.	Declare conflicts of interest with agenda items, or updates to entries in the register of business interests, or receipt of hospitality	OLT Register of Business and Pecuniary Interests	CEO
3.	Appoint Chair for 2026-2027 and review Bank signatories	None	CEO
4.	Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 16th June 2026	Chair
5.	Receive OLT Policy Scheme of Delegation (review schedule)	OLT Governance Handbook 26/27 OLT Governance Handbook.pdf	Chair
6.	Receive Management Accounts	Management Accounts dated August 2026	CFO
7.	Review of OCC capital funding for VPA	For review	CEO

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8.	Review and approval of CEO's recommendations on (1) OLT DCEO, DCS, TBM, & Principals' salaries, (2) other OLT staff salaries, and (3) all 'no progress pay decisions'	For review / approval	CEO
9.	Review of Trust Risk Register	OLT Risk Register dated October 2026	CEO
10.	Receive national and school demographics data dashboard	25-26 Outcomes	CEO
11.	Review of Academies Trust Handbook ('ATH') & Accounts Direction and latest updates	ATH 2026 AAD 25-26	Chair
12.	Receive OLT Compliance Report	OLT Compliance Report October 2026	HOO
13.	Policies requiring committee approval	OLT Sickness Absence Policy OLT Sick Pay Policy OLT Probation Policy OLT Allergy Policy	HOO
14.	Agree committee recommendation of confidential status of the meeting's documents (*Ref: 1.55 ATH 2026*)	ATH 2026	Chair
15.	AOB		Chair

Dates of future OPS meetings in 2026-2027:

Thursday 19th November 2026 online from 10-11am (Audit & Risk Committee)

Tuesday 9th February 2026 online from 10-11.30am

Tuesday 20th April 2026 online from 10-11.30am

Tuesday 22nd June 2026 online from 10-11.30am

Effective Governance:

Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of

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meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [*OLT Governance Handbook 2026-2027*]

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