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Date Circulated: *9th June 2026*

Omnia Learning Trust – Operations Committee Meeting

Held remotely via Microsoft Teams* from 10:00 – 11:30 on Tuesday 16th June 2026

Invitees	Role
Sarah Bellingham (SB)	OLT Head of Operations (HOO)
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Hana Hamilton (HH)	OLT Governance & Communications Officer
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director – OPS CHAIR
Nicola Poole (NP)	Board Director

Disclaimer – Microsoft Teams Meeting Transcript
This meeting will be held via Microsoft Teams and the automatic transcription function will be enabled for the purpose of assisting with accurate note-taking and the production of draft minutes. The transcript is not the formal record of the meeting; the approved minutes, once confirmed by the Board, remain the only official record. Transcripts will be stored securely and deleted once the minutes have been agreed. By joining this meeting, participants acknowledge and consent to the use of transcription for governance purposes

Agenda

📌 Standing Agenda

	Item	Related Paper	Lead
1.	📌 Approval of Teams transcript, welcome and apologies for absence	N/A	Chair
2.	📌 Declaration of any conflicts of interest with agenda items, and declare any pecuniary or business interests or receipt of hospitality for Register of Business Interests	OLT Register of Business and Pecuniary Interests *(Updated March 2026)*	Chair
3.	📌 Identify AOB and/or confidential AOB	*N/A*	Chair
4.	📌 Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 21st April 2026.	Chair
5.	Recommendation of approval for Academy ad Trust Budgets 26/27, Scrutiny of Forecast Pupil Numbers and spending priorities	26/27 Budgets for: TPA / DPA / WPA / SHPA / OLT	CEO
6.	Receive second internal audit report (Summer Term) 1. Procurement / Value for Money	OLT Internal Scrutiny report Estates with comments	HOO

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	2. Estates Management, including Health & Safety Compliance		
7.	Review and approve appointment of the internal auditors (ATH 2025 2.35)	N/A	HOO
8.	📌 Receive Management Accounts	Months: March, April, May 26 Accounts for all schools & OLT Cashflow Balance Sheet	CFO
9.	📌 Receive OLT Compliance Report	OLT Compliance Report June 2026	HOO
10.	📌 Policies requiring committee approval	Staff Finder Reward Scheme (Ops Committee) Freedom of Information and Charging Policy (Ops Committee) ICT Continuity and Recovery (Ops Committee) Digital Strategy (Ops Committee) Data Protection Policy	HOO
11.	📌 Review of Trust Risk Register	OLT Risk Register dated June 2026	CEO
12.	📌 AOB	N/A	Chair
13.	📌 Agree committee recommendation of confidential status of the meeting's documents (*Ref: 1.50-1.51 ATH 2025*)	Academy Trust Handbook 2025	Chair

Effective Governance:
Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [*OLT Governance Handbook 2025-2026 at page 18*]

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