Omnia LEARNING TRUST

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57 Colne Road, Twickenham, TW2 6QF

Agenda for the Meeting of the Board of Directors

OMNIA LEARNING TRUST

Held remotely via Microsoft Teams* from 10:00 – 12:00 on Tuesday 14th July 2026

Invitees	Role	Term of Office Ends
Jodie Croft	Board Director and OLT CEO	Ex-officio
Leah Basilone	OLT Deputy CEO (DCEO)	N/A
Sarah Bellingham	OLT Head of Operations	N/A
Hana Hamilton	OLT (GCO) Governance & Communications Officer (Clerk)	N/A
Carina Cuddington (EduFin)	OLT CFO – Edufin	N/A
Sam Reilly (EduFin)	Edu-Fin Accountant	N/A
Russell Massie	Board Director – CHAIR	08/11/2029
Jason Murphy	Board Director – VICE CHAIR	19/11/2027
Alison Hill	Board Director	06/07/2028
Tyler Jeffs	Board Director	29/03/2030
Duncan Millard	Board Director	13/05/2028
Nicola Poole	Board Director	11/11/2028
Jenelle Ross Mc-Intyre	Board Director	11/11/2028

Disclaimer – Meeting Transcript
This meeting will be held via Microsoft Teams and the automatic transcription function will be enabled for the purpose of assisting with accurate note-taking and the production of draft minutes. The transcript is not the formal record of the meeting; the approved minutes, once confirmed by the Board, remain the only official record. Transcripts will be stored securely and deleted once the minutes have been agreed. By joining this meeting, participants acknowledge and consent to the use of transcription for governance purposes

Agenda

📌 Standing Agenda

Item	Agenda	Paper	Lead
1.	📌 Approval of Teams transcript, welcome and apologies for absence	N/A	Chair
2.	📌 Declaration of any conflicts of interest with agenda items, and declare any pecuniary or business interests or receipt of hospitality for Register of Business Interests	OLT Register of Business Interests 2025-2026 *(Last updated March 2026)*	Chair
3.	📌 Identify AOB and/or confidential AOB	N/A	Chair
4.	📌 Review of Trust Board membership and DBS/s128 checks	In accordance with OLT Governance Handbook	Chair
5.	📌 Review Directors' training requirements for 2025-2026	Director CPD Expectations 2025-26 **July 2026**	Chair

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		Director training MANDATORY requirements for 2025-26 **July 2026**	
6.	a) Review minutes of **May** Board meeting and confirm matters arising not on the agenda. b) Address actions points	OLT Board Minutes **19.05.26**	Chair
7.	Receipt of **July** QES Chair's update	Chair's updates	Chair
8.	Receipt of external biennial safeguarding audit report for each school with actions	Applicable audits only (TPA)	Chair
9.	Receipt confirmation education and H&S risk assessments have been carried out at each school	DPA SHPA TPA WPA OLT Compliance Report **June 2026**	HOO
10.	Receipt of June OPS committee minutes with Chair verbal update	OLT Operations Minutes **16.06.26**	Chair
11.	Receive OLT Compliance Report Covering: *Operations Committee Recommendations, GDPR, financial audits, HR, H&S (external audits, WRA, FRA), internal audits, staff absence, premises, safeguarding (SCR audit & LADO audit), & policies review*	OLT Compliance Report **June 2026**	HOO
12.	Receive CEO report: (1) RAG Report DCEO Update (2) RAG Report CEO Update Covering: Progress, Attainment, Performance, Targets, Equality objectives, Trust development plan, Trust strategy, review of risk register, review of pupil number estimates Chairs of QES and Operations to review CEO's RAG Rating of each school	**1.** OLT Risk Register **June 2026** 2. **July 2026** School Report 3. OLT Trust Growth and Development Report 4. Year 6 SATs results DfE delay verbal update - DCEO 5. Stakeholder/ QES proposal	CEO/ DCEO
13.	Receive management accounts and budgets	Management Accounts: April 26 May 26	Chair
14.	Review and approve expenditure over £50k	N/A	Chair
15.	Review and approve expenditure on recruitment needs over £50k	N/A	Chair

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16.	📌 Receive 'Dear Accounting Officer' letter from EFSA (DfE)	None	Chair
17.	📌 Policies: review and approve policies in line with OLT Policy Scheme of Delegation	1. Director Expenses 2. Performance Review and Appraisal Policy 3. Financial Policies and Procedures (Finance Manual)	CEO
18.	Receive Pupil survey results	OLT Pupil Survey – Board Report	CEO
19.	Receive first and second internal audit report *(Spring Term carried over to be reviewed in full at July Board)*	1. OLT Internal Scrutiny Report April 2026: Procurement and Value for Money 2. OLT Internal Scrutiny Report June 2026: Estates and H&S	HOO
20.	Approve annual Budgets for OLT and each school	Budgets: 1. OLT 26/27 2. WPA 26/27 3. TPA 26/27 4. SHPA 26/27 5. DPA 26/27 **Confidential – CEO to share update on SHPA business case**	CEO/DCEO
21.	Agree schedule for Trust Board and Committee business for the forthcoming year	OLT Board & Committee Meeting Dates 2026-2027	Chair
22.	Review Trustee and Committee contribution, terms of reference and delegation structures	Consider the following aspects: 1. Do committee meetings allow enough time to focus on critical matters? 2. Do reports provide sufficient information for trustees? 3. Are trustees sufficient in number for quaracy and effective support and challenge?	Chair
23.	Chair's sign off to schools' PE & Sports Premium report confirming funding has been spent. For the Operations Committee: purpose it was provided to make additional and sustainable improvements to the PE, sport and physical activity offered (how spent, how it fits into school improvement plans & impact on pupils)	Sport Premium Reports: 1. WPA 2. TPA 3. SHPA 4. DPA	Chair

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24.	AOB	N/A	Chair
25.	Agree the confidential status of OLT documents, excluding the agenda, approved minutes of meetings, and approved final version policies, brought to each Board meeting (*Ref: 1.50-1.51 ATH 2025*)	Academy Trust Handbook 2025	Chair

Dates of next OLT Board meetings: *Next year's dates will be published after approval.*

Effective Governance:
Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [OLT Governance Handbook 2025-2026]