

Agenda for the Meeting of the Board of Directors
OMNIA LEARNING TRUST

Held in person at Hotel Malmaison in Reading at 10am on Tuesday 11th July 2023

Invitees	Role	Term of Office Ends
Sarah Bellingham	OLT Governance & Communications Officer	N/A
Jodie Croft	Board Director and OLT CEO	Ex-officio
Carina Cuddington	OLT CFO	N/A
Beth Gorsuch	OLT Chief Operations Officer	N/A
Alison Hill	Board Director	06/07/2024
Silvia Holgado-Gomez	Board Director	31/03/2024
Tyler Jeffs	Board Director	29/03/2026
Russell Massie	Board Director	08/11/2025
Jason Murphy	Board Director - CHAIR	19/11/2023
Ada Simpson	Board Director	29/03/2026
Arjun Thiru	Board Director	08/11/2025

Agenda

Item	Agenda	Paper	Lead
1	Welcome & apologies for absence	N/A	Chair
2	Declaration of any conflicts of interest with agenda items, and declare any pecuniary or business interests or receipt of hospitality for Register of Business Interests	OLT Register of Business Interests	Chair
3	Identify any items for AOB and/or confidential AOB	N/A	Chair
4	Review of Trust Board membership (as well as DBS & s128 checks): appoint Chair and Vice Chair for 2023-2024, and confirm Specialist Director Roles	OLT Governance Handbook ('Under Review' version for 2023-2024)	Chair
5	Directors' training review, to include development and induction arrangements for Directors and Governors, development	(1) OLT Training Record for 2022-2023	Chair

	training for new Chair, and training for specialist director roles.	(2) Proposed OLT Training Record format for 2023-2024	
6	Approve minutes of the last full board meeting, and confirm matters arising not on the agenda	OLT Board Minutes 16/05/2023	Chair
7	Receive QES Committee Minutes	QES Committee Minutes of 04/07/2023 <ul style="list-style-type: none"> • TPA Report Summer 2 • WPA Report Summer 2 • DPA Report Summer 2 (none issued) 	Chair
8	Receive external annual safeguarding audit report for each school with actions & receipt confirmation all 22-23 education and H&S audits for each school have been completed	External safeguarding audit report for DPA & TPA (WPA's report is not yet available and will follow at next meeting)	Chair
9	Receive Operations Committee Minutes and	Operations Committee Minutes dated 27/06/2023	Chair
10	Summer 2023 internal audit report	Internal Audit Report	COO
11	Receive COO Compliance Report <i>Covering: IT/GDPR, financial audits, HR, H&S (external audits, WRA, FRA), Premises, Safeguarding (SCR audit & LADO audit), & Policies review</i>	Chief Operating Officer's Compliance Report dated 27 th June 2023	Chair
12	Receive CEO Report	CEO's Report July 2023	CEO
13	Receive Management Accounts and Budgets	May 2023 budget monitoring reports (Trust and Schools), supporting schedule & cashflow forecast	CFO

14	Approve annual budgets for 2023-2024	DPA, OLT, SHPA, TPA, & WPA	COO
15	Review and approve any expenditure over £50k	N/A	Chair
16	Receive 'Dear Accounting Officer' letter from EFSA	Letter from EFSA dated 6 th July 2023	CEO
17	Policies for approval	None at this time	Chair
18	Receive pupil survey results	Pupil survey results – June 2023	CEO
19	Update on proposal for publishing Trust Board and Committee Diversity Data	Proposal to publish high level statistics: Gender, Age, Ethnicity – to include governors, directors and members	CEO
20	Agree schedule and delegation structures of Trust Board and Committee business for forthcoming year	OLT Governance handbook p10 <i>2023-2024 meeting dates are in Governor Hub calendar area, and at base of the agenda</i>	CEO
21	Review Trustee and Committee contribution	360 Review of OLT Governance Survey 22/23	CEO
22	Agree the confidential status of OLT documents, excluding the agenda, approved minutes of meetings, and approved final version policies, brought to each Board meeting (<i>Ref: 2.51 ATH 2022</i>)	ATH 2022	Chair

Date of next OLT Board meetings:

(1/5) Tuesday 12th September 2023 10.00-10.30am (Safeguarding and SEND Policy Approval Meeting)

(2/5) Tuesday 28th November 2023 11.00-13.00

(3/5) Tuesday 12th March 2024 10.00-12.00

(4/5) Tuesday 14th May 2024 10.00-12.00

(5/5) Tuesday 9th July 2024 10.00-12.00

