

Omnia Learning Trust – Operations Committee Meeting

Tuesday 24th April 2025 @ 10am

Invitees	Role
Sarah Bellingham (SB)	OLT Governance & Compliance Officer
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director & Chair
Nicola Poole (NP)	Board Director

Agenda

Item	Related Paper	Lead
1. Welcome, identify any items for AOB & declare conflicts of interest with agenda items or any updates to business interests register to include receipt of gifts or hospitality	OLT Register of Business and Pecuniary Interests	Chair
2. Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 1 st April 2025	Chair
3. Review of school funding priorities and general budget/Trust update	Verbal update on items below: <ul style="list-style-type: none"> • NI grant • Partially funded support and teacher pay rises for 25/26 • FSM for UC families • Valley Park application outcome • Surbiton Primary Academy • Settlement agreements update • Juniper HR 	CEO
4. Review of SEND spend 2024/25	SEND spend per school	DCEO
5. Recommendation of approval for Academy Budgets and Scrutiny of Forecast Pupil Numbers	DPA 25/26 forecast budget SHPA 25/26 forecast budget TPA 25/26 forecast budget WPA 25/26 forecast budget OLT 25/26 forecast budget	CEO
6. Receive the second (of two) internal audit reports for 2024-25 & review and approve appointment of the internal auditors for a further academic year	Report from UHY-RB: Summer Term 2025 – IT & Cyber Security	CEO/SB

7. Receive Management Accounts and review of spending linked with educational priorities	OLT Management Accounts dated May 2025	CFO
8. Receive OLT Compliance Report <i>Covering: IT/GDPR, financial audits, HR, H&S (external audits, WRA, FRA), staff absence, premises, safeguarding (SCR audit & LADO audit), & policies review</i>	OLT Compliance Report dated June 2025	CEO
9. Review and approve policies in line with OLT Policy Scheme of Delegation	OLT Disciplinary & Dismissal Policy OLT TPS discretions policy (for discussion)	Chair
10. Review of Trust Risk Register	OLT Risk Register 2024-2025	CEO
11. Agree committee recommendation on confidential status of the meeting's documents (<i>Ref: 1.50-1.51 ATH 2024</i>)	ATH 2024	Chair
12. AOB		Chair

Effective Governance:

Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [*OLT Governance Handbook 2024-2025 at page 18*]