

Agenda for the Meeting of the Board of Directors
OMNIA LEARNING TRUST

Held virtually at 11am on Tuesday 29th November 2022

Invitees	Role	Term of Office Ends
Sarah Bellingham	OLT Governance & Communications Officer	N/A
Jodie Croft	Board Director and OLT CEO	Ex-officio
Carina Cuddington	OLT CFO	N/A
Beth Gorsuch	OLT Chief Operations Officer	N/A
Alison Hill	Board Director	06/07/2024
Silvia Holgado-Gomez	Board Director	31/03/2024
Tyler Jeffs	Board Director	29/03/2026
Russell Massie	Board Director	08/11/2025
Jason Murphy	Board Director	19/11/2023
Ada Simpson	Board Director	29/03/2026
Arjun Thiru	Board Director	08/11/2025

Agenda

Item	Agenda	Paper	Lead
1	Welcome & apologies for absence	N/A	CEO
2	Declaration of pecuniary interest and updates to business register	OLT Register of Business Interests	CEO
3	Identify any items for AOB and/or confidential AOB	N/A	CEO
4	Review of OLT Terms of Reference ('TOR') for Members, Directors, and Governors	OLT Governance Handbook, page 29	CEO
5	Appoint Chair and Vice-Chair & Review of Trust Board membership, as well as DBS & s128 checks	OLT Governance Handbook, page 13	CEO

6	Directors' training review, and development and induction arrangements for new Directors	OLT Training Log	Chair
7	Adopt Code of Conduct for 2022-2023	OLT Governance Handbook, page 19	Chair
8	Assign/confirm directors' link roles and agree schedule of director visits	OLT Governance Handbook, page 13	Chair
9	Approve minutes of the last full board meeting, and confirm matters arising not on the agenda	OLT Board minutes 12/07/2022	Chair
10	Receive QES Committee Minutes	QES Committee Minutes of 18/10/2022	Chair
11	Receive Principals' termly Dashboards: Demographics, Fire drills, exclusions, absence, racist & bullying incidents, safeguarding, CP, complaints, CPD, and staffing update	Data Dashboards for DPA, TPA & WPA dated October 2022	Chair
12	Receive Operations Committee Minutes & COO's Report	(1) Operations Committee Minutes dated 11/10/2022 (2) Chief Operating Officer's Report dated 07/11/2022	COO
13	Receive CEO Report	CEO Report dated November 2022	CEO
14	Approve updated funding agreements: Master, DPA, TPA, & WPA	Funding agreements: Master, DPA, TPA, & WPA	Chair
15	Approve performance related pay recommendations for OLT staff	OLT Pay Policy Amendment Proposal	COO
16	Receive Management Accounts and Budgets	October 2022 budget monitoring reports (Trust and Schools), supporting schedule & cashflow forecast	CFO

17	Approve annual accounts	Draft Accounts 24.11.2022 (Annual Report & Financial Statements – Year ended 31.08.2022)	CFO
18	Review and approve updated investment strategy proposal	(1) Investment Proposal (2) OLT Investment Policy 2022 (3) Barclays Liquidity Solutions Paper 08.11.2022	CEO & CFO
19	Receive 'Dear Accounting Officer' letter from EFSA	None	CEO
20	Policies for approval & agree an annual Board approval process for school safeguarding policy updates each September	(1) OLT Financial Policies & Procedures (<i>note update to financial scheme of delegation re invoices between £10-25k</i>) (2) OLT Equality Statement, & OLT Equality Policy (& Equality Objectives - <i>at page 7 of the policy</i>) (3) Admissions policies – SHPA 23/24, 24/25 Nursery and Reception. WPA 24/25 Nursery and Reception, DPA 24/25 Nursery and Reception (TPA 24/25 under consultation) (4) Safeguarding and CP Policy 2022-2023 for DPA, TPA, and WPA, (5) SEND Policy 2022-2023 for DPA, TPA, and WPA (6) OLT Pay Policy (<i>note update with new 2022 pay-scales for teachers and support staff, & see accompanying 'policy amendment proposal'</i>)	Chair
21	Receive Staff Diversity and Inclusion Survey Results, and Staff Survey Results	(1) OLT D&I Survey Findings and Report 2022 (2) OLT Staff Survey Findings and Report 2022	CEO
22	Receive confirmation from the Chair of the CEO Performance Appraisal Committee of CEO's appraisal having taken place with summary of targets applied & Board to approve the committee's	N/A	Chair

	recommendations on CEO's pay (<i>confidential</i>)		
23	Receive external audit report and approve OLT Risk Register	(1) OLT Key Audit Findings (KR) year ended 31.08.2022 (2) OLT Risk Register	Chair/COO
24	Agree the confidential status of OLT documents, excluding the agenda, approved minutes of meetings, and approved final version policies, brought to each Board meeting (Ref: 2.51 ATH 2022)	ATH 2022	Chair

Date of next OLT Board meeting: Tuesday 7th March 2023 at 10am

