

Date Circulated: 14th April 2026

Omnia Learning Trust – Operations Committee Meeting

Held remotely via Microsoft Teams* from 10:00 – 11:30 on Tuesday 21st April 2026

Invitees	Role
Sarah Bellingham (SB)	OLT Head of Operations (HOO)
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Hana Hamilton (HH)	OLT Governance & Communications Officer
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director – OPS CHAIR
Nicola Poole (NP)	Board Director

***Disclaimer – Microsoft Teams Meeting Transcript**

This meeting will be held via Microsoft Teams and the automatic transcription function will be enabled for the purpose of assisting with accurate note-taking and the production of draft minutes. The transcript is not the formal record of the meeting; the approved minutes, once confirmed by the Board, remain the only official record. Transcripts will be stored securely and deleted once the minutes have been agreed. By joining this meeting, participants acknowledge and consent to the use of transcription for governance purposes

Agenda

 Standing Agenda

	Item	Related Paper	Lead
1.	 Approval of Teams transcript, welcome and apologies for absence	N/A	Chair
2.	 Declaration of any conflicts of interest with agenda items, and declare any pecuniary or business interests or receipt of hospitality for Register of Business Interests	OLT Register of Business and Pecuniary Interests <i>(Updated March 2026)</i>	Chair
3.	 Identify AOB and/or confidential AOB	<i>Executive pay report 2026</i> <i>OLT Strategy Away Day</i> <i>19.05.26</i>	Chair
4.	 Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 10 th February	Chair
5.	Receive DfE Trust Reserves letter	OLT Reserves Letter 25 March 2026	Chair

6.	Receive estates conditions data, asset registers and review strategic priorities.	Rollover from Feb 2026 Benchmark Reports (UK & OLT) Pages 3-5, 8-9 Estates and Asset Management Policy	CEO
7.	Key financial priorities in each school budget	SEND expenditure - Ops Executive Summary <i>Verbal Update:</i> <i>TPA – Restructuring staffing to ensure ongoing viability & – Supporting pupils with SEND</i> <i>DPA – Supporting pupils with SEND</i> <i>WPA – Supporting pupils with SEND</i> <i>SHPA - Restructuring staffing to ensure ongoing viability & – Supporting pupils with SEND</i>	DCEO CEO
8.	Review of ESFA/LA funding and procurement	<i>Verbal Update:</i> ICT procurement process for Valley Park Academy – verbal update	CEO
9.	Receive first internal audit report (Spring Term) 1. Procurement / Value for Money 2. Estates Management, including Health & Safety Compliance	OLT - Final internal Scrutiny Report - April 2026	HOO
10.	 Receive Management Accounts	Months: Jan & Feb 2026 Accounts for all schools & OLT Cashflow Balance Sheet	CFO
11.	 Receive OLT Compliance Report	OLT Compliance Report April 2026	HOO

12.	 Policies requiring committee approval	OLT Estates and Asset Management Plan Charging and Remissions Policies (DPA, SHPA, TPA, WPA) <i>OLT Sickness Absence Management Policy (TBA 17.04.26)</i>	CEO/ HOO
13.	 Review of Trust Risk Register	OLT Risk Register dated April 2026	CEO
14.	 AOB	N/A	Chair
15.	 Agree committee recommendation of confidential status of the meeting's documents (Ref: 1.50-1.51 ATH 2025)	Academy Trust Handbook 2025	Chair

Dates of future OPS meetings in 2025-2026:

Tuesday 16th June 2026 from 10-11.30am

Effective Governance:

Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [OLT Governance Handbook 2024-2025 at page 18]