

# OLT Strategy Away Day

Event Schedule 19.05.26



We are excited to share the schedule for the Omnia Learning Trust Away Day. The day brings together strategic insight, collaboration and dedicated time for governance, with the full programme outlined below.

We are excited to welcome **Samira Sadeghi**, Director of Trust Governance at CST, as our **keynote speaker**. With senior governance experience across large multi-academy trusts and a remarkable background as a criminal defence attorney in California, Samira brings a unique and powerful perspective. Her session will offer insight, challenge and inspiration to set the tone for the day.

09:30 - 10:00 AM

## Arrival & Refreshments

Tea, coffee and pastries will be available on arrival.

10:00 - 12:00 PM

## Keynote Speaker Session

(Including a short comfort break)

12:00 - 13:00 PM

## Lunch

Please see accompanying Menu

13:00 - 15:00 PM

## OLT Board Meeting

(Virtual access available) During this time, DECO & Principals will attend a breakout session.

15:00 PM

## Close

Transport Available to Train Station

## Agenda for the Meeting of the Board of Directors

### OMNIA LEARNING TRUST

**Held AT Hilton, Reading & remotely via Microsoft Teams\* from 13:00 – 15:00 on Tuesday 19th May 2026**

Invitees	Role	Term of Office Ends
Jodie Croft	Board Director and OLT CEO	Ex-officio
Leah Basilone	OLT Deputy CEO (DCEO)	N/A
Sarah Bellingham	OLT Head of Operations	N/A
Hana Hamilton	OLT (GCO) Governance & Communications Officer (Clerk)	N/A
Carina Cuddington (EduFin)	OLT CFO – Edufin	N/A
Sam Reilly (EduFin)	Edu-Fin Accountant	N/A
Russell Massie	Board Director – CHAIR	08/11/2029
Jason Murphy	Board Director – VICE CHAIR	19/11/2027
Alison Hill	Board Director	06/07/2028
Tyler Jeffs	Board Director	29/03/2026
Duncan Millard	Board Director	13/05/2028
Nicola Poole	Board Director	11/11/2028
Jenelle Ross Mc-Intyre	Board Director	11/11/2028
Barbara Harrison	Member	N/A

*\*Disclaimer – Meeting Transcript*

*This meeting will be held via Microsoft Teams and the automatic transcription function will be enabled for the purpose of assisting with accurate note-taking and the production of draft minutes. The transcript is not the formal record of the meeting; the approved minutes, once confirmed by the Board, remain the only official record. Transcripts will be stored securely and deleted once the minutes have been agreed. By joining this meeting, participants acknowledge and consent to the use of transcription for governance purposes*

### Agenda

Item	Agenda	Paper	Lead
1.	Approval of Teams transcript, welcome and apologies for absence	N/A	Chair
2.	Declaration of any conflicts of interest with agenda items, and declare any pecuniary or business interests or receipt of hospitality for Register of Business Interests	OLT Register of Business Interests 2025-2026 <i>(Last updated March 2026)</i>	Chair
3.	Identify AOB and/or confidential AOB	N/A	Chair
4.	Review of Trust Board membership and DBS/s128 checks	In accordance with OLT Governance Handbook	Chair
5.	Review Directors' training requirements for 2025-2026	Director CPD Expectations 2025-26 <b>May 2026</b>	Chair

		Director training MANDATORY requirements for 2025-26 <b>May 2026</b>	
6.	a) Approve minutes of <b>March</b> Board meeting and confirm matters arising not on the agenda. b) Address actions points	OLT Board Minutes <b>17.03.25</b>	Chair
7.	Receipt of <b>January</b> QES committee minutes and Chair's update	OLT QES Minutes <b>April 26</b>	Chair
8.	Receive Principals' termly Dashboards Covering: <i>Demographics, Fire drills, exclusions, absence, racist &amp; bullying incidents, safeguarding, CP, complaints, CPD and staffing update</i>	Dashboards: DPA SHPA TPA WPA	Chair
9.	Receipt of <b>April</b> OPS committee minutes with Chair verbal update	OLT Operations Minutes <b>21.04.26</b>	Chair
10.	Receive OLT Compliance Report Covering: <i>Operations Committee Recommendations, GDPR, financial audits, HR, H&amp;S (external audits, WRA, FRA), internal audits, staff absence, premises, safeguarding (SCR audit &amp; LADO audit), &amp; policies review</i>	OLT Compliance Report <b>April 2026</b>	CEO/HOO
11.	Receive CEO report: (1) RAG Report DCEO Update (2) RAG Report CEO Update Covering: Progress, Attainment, Performance, Targets, Equality objectives, Trust development plan, Trust strategy, review of risk register, review of pupil number estimates Chairs of QES and Operations to review CEO's RAG Rating of each school	OLT Risk Register <b>April 2026</b> <b>May 2026</b> School Report OLT Trust Growth and Development Report	CEO/ DCEO
12.	Receive management accounts and budgets	Management Accounts: February 26 March 26 April 26	CFO
13.	Review and approve expenditure over £50k	N/A	Chair
14.	Review and approve expenditure on recruitment needs over £50k	N/A	Chair
15.	Receive 'Dear Accounting Officer' letter from EFSA (DfE)	OLT Reserves Letter March 2026	Chair
16.	Policies: review and approve policies in line with OLT Policy Scheme of Delegation	OLT Equality Statement OLT Equity, Equality, Diversity and Inclusion Policy & Objectives	
17.	OLT Valley Park Academy Consultation	VPA Consultation Report to the Department for Education	CEO
18.	<i>Receive first internal audit report (Spring Term to be reviewed in full at July Board)</i>	N/A	HOO
19.	AOB	N/A	Chair
20.	Agree the confidential status of OLT documents, excluding the agenda, approved minutes of meetings, and approved final version policies,	Academy Trust Handbook 2025	Chair

brought to each Board meeting (Ref: 1.50-1.51 ATH 2025)		
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**Dates of next OLT Board meetings:**

(5/5) Tuesday 14<sup>th</sup> July 2026: 10.00-12.00

**Effective Governance:**

*Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [OLT Governance Handbook 2025-2026]*





# Omnia

LEARNING TRUST

## STRATEGY AWAY DAY

[Just click the invite to RVSP!](#)

We are delighted to invite our Members, Directors, Principals and Central Trust Team to join us for the OLT Strategy Away Day. The session will offer dedicated time for trust-wide reflection, strategic alignment and meaningful discussion, as well as the opportunity to connect in person over a shared working lunch.



Tuesday 19 May 2026



10:00 – 15:00 (arrival from 09:30 for refreshments)



Hilton Reading  
Drake Way  
Reading  
RG2 0GQ



Tea, coffee & snacks on arrival

Working lunch provided

Refreshments throughout the day

### TRAVEL AND PARKING



By train

The nearest station is Reading Green Park, which is a short journey from the hotel - shuttle options arranged by Trust.



By car

The hotel offers on-site underground car parking.

Parking costs will be covered by the Trust for the duration of the event.