

**Agenda for the Meeting of the Board of Directors**  
**OMNIA LEARNING TRUST**

**Held remotely via Microsoft Teams\* from 10:00 – 12:00 on Tuesday 17th March 2026**

Invitees	Role	Term of Office Ends
Leah Basilone	OLT Deputy CEO (DCEO)	N/A
Sarah Bellingham	OLT Head of Operations	N/A
Jodie Croft	Board Director and OLT CEO	Ex-officio
Carina Cuddington (EduFin)	OLT CFO	N/A
Hana Hamilton	OLT (GCO) Governance & Communications Officer (Clerk)	N/A
Alison Hill	Board Director	06/07/2028
Tyler Jeffs	Board Director	29/03/2026
Russell Massie	Board Director – CHAIR	08/11/2029
Duncan Millard	Board Director	13/05/2028
Jason Murphy	Board Director – VICE CHAIR	19/11/2027
Nicola Poole	Board Director	11/11/2028
Sam Reilly (EduFin)	Edu-Fin Accountant	N/A
Jenelle Ross Mc-Intyre	Board Director	11/11/2028

*\*Disclaimer – Meeting Transcript*

*This meeting will be held via Microsoft Teams and the automatic transcription function will be enabled for the purpose of assisting with accurate note-taking and the production of draft minutes. The transcript is not the formal record of the meeting; the approved minutes, once confirmed by the Board, remain the only official record. Transcripts will be stored securely and deleted once the minutes have been agreed. By joining this meeting, participants acknowledge and consent to the use of transcription for governance purposes*

**Agenda**

Item	Agenda	Paper	Lead
1.	Approval of Teams transcript, welcome and apologies for absence	N/A	Chair
2.	Declaration of any conflicts of interest with agenda items, and declare any pecuniary or business interests or receipt of hospitality for Register of Business Interests	OLT Register of Business Interests 2025-2026 <i>(Last updated Jan 2026)</i>	Chair
3.	Identify AOB and/or confidential AOB <ul style="list-style-type: none"> <li>• OLT Strategy Away Day 19/05/2026</li> </ul>	N/A	Chair
4.	Review of Trust Board membership and DBS/s128 checks <ul style="list-style-type: none"> <li>a) Tyler Jeff's Term of Office (member approval)</li> <li>b) One DBS renewal in progress for year 2026</li> <li>c) Three due for renewal END of 2027</li> </ul>	In accordance with OLT Governance Handbook	Chair

5.	Review Directors' training requirements for 2025-2026	Director CPD Expectations 2025-26 <b>MARCH 2026</b>  Director training MANDATORY requirements for 2025-26 <b>MARCH 2026</b>	Chair
6.	a) Approve minutes of <b>November</b> Board meeting and confirm matters arising not on the agenda. b) Address actions points	OLT Board Minutes <b>25.11.25</b>	Chair
7.	Receipt of <b>February</b> OPS committee minutes with Chair verbal update	OLT Operations Minutes <b>10.02.26</b>	Chair
8.	Receipt of <b>January</b> QES committee minutes and Chair's update	OLT QES Minutes <b>Jan 26</b>	Chair
9.	Policies: review and approve policies in line with OLT Policy Scheme of Delegation	OLT Financial Policies & Procedures  OLT Sick Pay Policy	CEO
10.	Receive management accounts and budgets	Management Accounts: November 25 December 25 January 26	CFO
11.	a) Review benchmarking data: annual spend on electricity, gas and estates b) Receive estates conditions data and review strategic priorities.  <i>This will be reviewed in April 2026 Ops</i>	UK Academies Benchmark Report 2026  OLT Benchmark Report	CFO
12.	Review and approve expenditure over £50k	N/A	Chair
13.	Review and approve expenditure on recruitment needs over £50k	N/A	Chair
14.	Receive Academy Trust Self-Assessment (SRMSA) <b>2025</b>	Academy Trust Self-Assessment Reference AF795231305	Chair
15.	Receive Compliance Report Covering:  <i>Operations Committee Recommendations, GDPR, financial audits, HR, H&amp;S (external audits, WRA, FRA), internal audits, staff absence, premises, safeguarding (SCR audit &amp; LADO audit), &amp; policies review</i>	OLT Compliance Report <b>February 2026</b>	CEO/HOO
16.	Review of Trust Risk Register (ATH 2025 2.35)	OLT Risk Register <b>March 2026</b>	CEO
17.	Receive CEO report: a) RAG Report DCEO Update b) RAG Report CEO Update  <i>Covering: Progress, Attainment, Performance, Targets, Equality objectives, Trust development plan, Trust strategy, review of risk register, review of pupil number estimates Chairs of QES and Operations to review CEO's RAG Rating of each school</i>	School's Report <b>March 2026</b>  <b>2026-03</b> Trust Growth and Development Report to OLT Board	CEO / DCEO

18.	Receive Principals' termly Dashboards Covering: <i>Demographics, Fire drills, exclusions, absence, racist &amp; bullying incidents, safeguarding, CP, complaints, CPD and staffing update</i>	Dashboards: DPA SHPA TPA WPA	Chair
19.	Receive Parent Survey Results and draft OLT Parent Communications Policy	Parent Survey Results <b>Spring 2026</b>  <b>Draft</b> OLT Parent Communications Policy	CEO
20.	AOB	N/A	Chair
21.	Agree the confidential status of OLT documents, excluding the agenda, approved minutes of meetings, and approved final version policies, brought to each Board meeting (Ref: 1.50-1.51 ATH 2025)	Academy Trust Handbook 2025	Chair

**Dates of next OLT Board meetings:**

(4/5) Tuesday 19<sup>th</sup> May 2026 – Hilton Reading 09:30- 15:00 (Online only 10.00-12.00)

(5/5) Tuesday 14<sup>th</sup> July 2026: 10.00-12.00

**Effective Governance:**

*Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [OLT Governance Handbook 2025-2026]*



## STRATEGY AWAY DAY

[Just click the invite to RVSP!](#)

We are delighted to invite our Members, Directors, Principals and Central Trust Team to join us for the OLT Strategy Away Day. The session will offer dedicated time for trust-wide reflection, strategic alignment and meaningful discussion, as well as the opportunity to connect in person over a shared working lunch.



Tuesday 19 May 2026



10:00 – 15:00 (arrival from 09:30 for refreshments)



Hilton Reading  
Drake Way  
Reading  
RG2 0GQ



Tea, coffee & snacks on arrival

Working lunch provided

Refreshments throughout the day

### TRAVEL AND PARKING



By train

The nearest station is Reading Green Park, which is a short journey from the hotel - shuttle options arranged by Trust.



By car

The hotel offers on-site underground car parking.

Parking costs will be covered by the Trust for the duration of the event.