

Omnia Learning Trust – Operations Committee Meeting

Tuesday 11th October 2022 @ 10am

Invitees	Role
Sarah Bellingham (SB)	OLT Governance & Communications Officer
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Beth Gorsuch (BG)	OLT Chief Operating Officer
Silvia Holgado-Gomez (SHG)	Board Director
Tyler Jeffs (TJ)	Board Director
Arjun Thiru (AT)	Board Director

Agenda

Item	Related Paper	Lead
1. Welcome, items for AOB & declare conflicts of interest	None	CEO
2. Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 28 th June 2022	CEO
3. Appoint Chair for 2022-2023 and review Bank signatories	<i>To note: Chair of the OLT Operations & Audit & Risk Committee cannot also be the OLT Chair of Trustees (S3.6-3.10 ATH)</i>	CEO
4. Review and approval of CEO's recommendations on OLT staff salaries	Pay recommendations 2022 – OLT, TPA, WPA & DPA	CEO
5. Review of EFA capital funding and procurement		Chair
6. Review of Academies Trust Handbook ('ATH') & Accounts Direction	ATH 2022	Chair
7. Receive Management Accounts	Management Accounts dated August 2022	CFO
8. Review and approve OLT Going Concern Assessment	OLT Going Concern Assessment October 2022	CFO
9. Review of spending linked to educational priorities		CEO
10. Review and approve expenditure over £10k		Chair
11. Receive annual policy review schedule	OLT Policy Scheme of Delegation September 2022	BG

	(also found in the OLT Governance Handbook)	
12. Receive COO Compliance Report <i>Covering: IT/GDPR, financial audits, HR, H&S (external audits, WRA, FRA), Premises, Safeguarding (SCR audit & LADO audit), & Policies review</i>	COO Compliance Report dated 27.09.2022	BG
13. Policies requiring committee approval	OLT Reserves Policy (review due Oct '22)	BG
14. Policies requiring review and recommendation for Board approval: OLT Pay Policy & OLT Financial Policies and Procedures	OLT Pay Policy 2022 (noting the need to review the CEO pay scale data & staff performance review cycle timings), & Pay Policy amendment proposal OLT Financial Policies and Procedures 2022 (updated August 2022, per ATH 2022)	BG
15. Asset management and capacity review (postponed from June 2022 agenda)	OLT Asset Management Policy 2022	BG
16. Review of Trust Risk Registers	OLT Risk Register dated September 2022	CEO
17. To note: OLT's submission of EYOC	EYOC (teachers' pension certificate of contribution) for DPA and TPA	BG
18. Agree committee recommendation on confidential status of the meeting's documents	ATH 2022 Ref: 2.51	Chair
19. AOB		Chair

Date of next meeting:

Tuesday 29th November 2022 at 10am