

Omnia Learning Trust – Operations Committee Meeting

Tuesday 21st February 2023 @ 10am

| Invitees | Role |
|----------------------------|---|
| Sarah Bellingham (SB) | OLT Governance & Communications Officer |
| Jodie Croft (JC) | Board Director and OLT CEO |
| Carina Cuddington (CC) | OLT CFO (Edufin) |
| Beth Gorsuch (BG) | OLT Chief Operating Officer |
| Silvia Holgado-Gomez (SHG) | Board Director |
| Tyler Jeffs (TJ) | Board Director |
| Arjun Thiru (AT) | Board Director |

Agenda

| Item | Related Paper | Lead |
|---|--|---------|
| 1. Welcome, & items for AOB/Confidential | None | Chair |
| 2. Declare conflicts of interest with agenda items or updates to OLT Register of Business and Pecuniary Interests, and declare receipt of any hospitality | OLT Register of Business and Pecuniary Interests | Chair |
| 3. Receive previous Operations Committee minutes and discuss actions not listed below | Operations Committee Minutes of 29 th November 2022 | Chair |
| 4. Review and make recommendation to Board on appointment of the external auditors, & review and approve the appointment of the internal auditors | ATH 2022 (s3.15/3.16 & s4.5) | CEO/COO |
| 5. Receive Management Accounts | Management Accounts dated January 2023 | CFO |
| 6. Internal audit report outcomes | | CFO/COO |
| 7. TPA financial review | | CFO/COO |
| 8. Review of spending linked to educational priorities | | CEO |
| 9. Receive COO Compliance Report <i>Covering: IT/GDPR, financial audits, HR, H&S (external audits, WRA, FRA), Premises, Safeguarding (SCR audit & LADO audit), & Policies review</i> | COO Compliance Report dated 31.01.2023 | BG |
| 10. Policies requiring Committee approval | OLT Directors' Expenses Policy | BG |
| 11. Policies requiring review and recommendation for Board approval: OLT | <i>Not required at this time</i> | BG |

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|--|-------------------|-------|
| Pay Policy & OLT Financial Policies and Procedures | | |
| 12. Review of Trust Risk Register | OLT Risk Register | CEO |
| 13. Sires Hill Primary Academy - Update | | CEO |
| 14. Surbiton Primary Academy - Update | | CEO |
| 15. Agree committee recommendation on confidential status of the meeting's documents | ATH 2022 (s 2.51) | Chair |
| 16. AOB | | Chair |

Date of next meeting:

Tuesday 9th May 2023 at 10am

