

Omnia Learning Trust – Operations Committee Meeting

Tuesday 9th May 2023 @ 10am

Invitees	Role	Term of Office Ends
Sarah Bellingham (SB)	OLT Governance & Communications Officer	N/A
Jodie Croft (JC)	Board Director and OLT CEO	N/A
Carina Cuddington (CC)	OLT CFO (Edufin)	N/A
Beth Gorsuch (BG)	OLT Chief Operating Officer	N/A
Silvia Holgado-Gomez (SHG)	Board Director	31/03/2024
Tyler Jeffs (TJ)	Board Director & Chair	29/03/2026
Arjun Thiru (AT)	Board Director	08/11/2025

Agenda

Item	Related Paper	Lead
1. Welcome & items for AOB/Confidential	None	Chair
2. Declare conflicts of interest with agenda items or updates to OLT Register of Business and Pecuniary Interests, and declare receipt of any hospitality	OLT Register of Business and Pecuniary Interests	Chair
3. Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 21 st February 2023	Chair
4. Receive report on internal audit outcomes	Omnia Internal Scrutiny Report Spring Term 2023	CEO/COO
5. Asset management and capacity review	None	
6. Review of EFA capital funding and procurement	Latest statement on capital spend & income per school To note, SHPA capital grants received: <ul style="list-style-type: none"> - £22,500 FFE nursery - £105,000 FFE School - £165,000 ICT 	
7. Receive Management Accounts	Management Accounts dated March 2023	CFO

8. Review of spending linked to educational priorities	None	CEO
9. Receive COO Compliance Report <i>Covering: IT/GDPR, financial audits, HR, H&S (external audits, WRA, FRA), Premises, Safeguarding (SCR audit & LADO audit), & Policies review</i>	COO Compliance Report May 2023	BG
10. Policies requiring Committee approval	Please see list at base of agenda*	BG
11. Policies requiring review and recommendation for Board approval	OLT Pay Policy (reviewed by Diverse Matters)	BG
12. Review of Trust Risk Register	OLT Risk Register (noting the pensions point for discussion)	CEO
13. Agree committee recommendation on confidential status of the meeting's documents	ATH 2022 (s 2.51)	Chair
14. AOB		Chair

Date of next meeting:

Tuesday 27th June 2023 at 10am

***Policies requiring Operations Committee Approval:**

- OLT Disability and Reasonable Adjustments
- OLT Disciplinary
- OLT Sick Pay
- OLT Sickness Absence Management
- OLT Performance, Development and Appraisal
- OLT Whistleblowing
- OLT Capability
- OLT Flexible Working
- OLT Probation
- OLT Freedom of Information and Charging Policy
- OLT Staff Finder Reward Scheme

Those in grey above have been updated in line with recommendations from 'Diverse Matters'. These updates will be summarised by JC and BG at the meeting.

The remainder are due for review per the standard review schedule. Please see the review information box at the start of the policy for a summary of proposed changes.