

Date Circulated: 29th January 2026

Date of amendment: 5th February 2026

Omnia Learning Trust – Operations Committee Meeting

Held remotely via Microsoft Teams* from 10:00 – 11:30 on Tuesday 10th February 2026

Invitees	Role
Sarah Bellingham (SB)	OLT Head of Operations (HOO)
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Hana Hamilton (HH)	OLT Governance & Communications Officer
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director – OPS CHAIR
Nicola Poole (NP)	Board Director

***Disclaimer – Microsoft Teams Meeting Transcript**

This meeting will be held via Microsoft Teams and the automatic transcription function will be enabled for the purpose of assisting with accurate note-taking and the production of draft minutes. The transcript is not the formal record of the meeting; the approved minutes, once confirmed by the Board, remain the only official record. Transcripts will be stored securely and deleted once the minutes have been agreed. By joining this meeting, participants acknowledge and consent to the use of transcription for governance purposes

Agenda

	Item	Related Paper	Lead
1.	Approval of Teams transcript, welcome and apologies for absence	N/A	Chair
2.	Declaration of any conflicts of interest with agenda items, and declare any pecuniary or business interests or receipt of hospitality for Register of Business Interests	OLT Register of Business and Pecuniary Interests <i>(Updated January 2026)</i>	Chair
3.	Identify AOB and/or confidential AOB	N/A	Chair
4.	Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 25 th November 2025 (Audit & Risk)	Chair
5.	1. Review Outcomes of benchmarking exercise. Review benchmarking data: annual spend on electricity, gas and estates	UK Academies Benchmark Report 2026 <i>Available to review now</i>	

	2. Receive estates conditions data and review strategic priorities. <i>This will be reviewed in April 2026 Ops</i>	OLT Benchmark Report <i>Available in April 2026 Ops</i>	
6.	Receive Management Accounts	December Management: Accounts for all schools & OLT Cashflow Balance Sheet	CFO
7.	Review of spending linked to educational priorities	December Management Accounts for all schools & OLT	CEO
8.	Receive HOO Compliance Report	HOO Compliance Report October 2025	HOO
9.	Policies requiring committee approval	1) OLT Investment Policy 2) OLT ECT Policy 3) OLT Directors Expenses Policy 4) OLT Financial Policies and Procedures 5) OLT Probation Policy 6) OLT Sickness and Absence Policy 7) OLT Disciplinary and Dismissal Policy	CEO/ HOO
10.	Review of Trust Risk Register	OLT Risk Register dated January 2025	CEO
11.	AOB	N/A	Chair
12.	Agree committee recommendation of confidential status of the meeting's documents (<i>Ref: 1.50-1.51 ATH 2025</i>)	Academy Trust Handbook 2025	Chair

Dates of future OPS meetings in 2025-2026:

Tuesday 21st April 2026 from 10-11.30am

Tuesday 16th June 2026 from 10-11.30am

Effective Governance:

Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of

meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [*OLT Governance Handbook 2024-2025 at page 18*]

