

Omnia Learning Trust – Operations Committee Meeting

Tuesday 10th October 2023 @ 10am

Invitees	Role
Sarah Bellingham (SB)	OLT Governance & Communications Officer
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Beth Gorsuch (BG)	OLT Chief Operating Officer
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director
Arjun Thiru (AT)	Board Director

Agenda

Item	Related Paper	Lead
1. Welcome and identify items for AOB	None	CEO
2. Declare conflicts of interest with agenda items, or updates to entries in the register of business interests, or receipt of hospitality	OLT Register of Business and Pecuniary Interests	CEO
3. Appoint Chair for 2023-2024 and review Bank signatories	None	CEO
4. Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 27 th June 2023	Chair
5. Receive annual policy review schedule	OLT Governance Handbook	Chair
6. Review and approval of CEO's recommendations on (1) OLT COO & Principals' salaries, (2) other OLT staff salaries, and (3) all 'no progress pay decisions'	Pay recommendations 2023 – OLT, TPA, WPA & DPA	CEO
7. Review of EFA capital funding and procurement	Brought forward capital balances – please see August 2023 Management Accounts	Chair
8. Review of Academies Trust Handbook ('ATH') & Accounts Direction	ATH 2023	Chair
9. Receive Management Accounts	Management Accounts dated August 2023	CFO
10. Receive national and school demographics data dashboard	Consolidated 21-22 & 22-23 Outcomes	CEO

11. Review of spending linked to educational priorities	Management Accounts dated August 2023	CEO
12. Receive COO Compliance Report	COO Compliance Report October 2023	COO
13. Policies requiring committee approval	(1) OLT Data Protection Policy 2023 (2) OLT ICT Continuity and Recovery Policy 2023 (3) OLT Disciplinary Policy and Procedures 2023 (4) OLT Staff E-Security Policy 2023	COO
14. Policies requiring review and recommendation for Board approval: OLT Pay Policy	OLT Pay Policy 2023	COO
15. Review of Trust Risk Registers	OLT Risk Register dated October 2023	CEO
16. Approve SHPA FMGS Return	SHPA FMGS Return September 2023	CEO
17. Review and approve proposal to increase fixed asset capitalisation threshold	None	COO
18. Review and Approve Submission of OLT Going Concern Assessment (Year Ended 31 August 2023)	OLT Going Concern Assessment for Year Ended 31 August 2023	COO
19. Agree committee recommendation on confidential status of the meeting's documents (<i>Ref: 1.45 ATH 2023</i>)	ATH 2023	Chair
20. AOB		Chair

Dates of next meetings:

Tuesday 28th November 2022 at 10am (Audit & Risk Committee)

Tuesday 20th February 2024 at 10am

Tuesday 30th April 2024 at 10am

Tuesday 25th June 2024 at 10am