

## Omnia Learning Trust – Operations (Audit & Risk) Committee Meeting

**Tuesday 28<sup>th</sup> November 2023 @ 10am**

Invitees	Role
Sarah Bellingham (SB)	OLT Governance & Communications Officer
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Beth Gorsuch (BG)	OLT Chief Operating Officer
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director & <b>Chair</b>
Arjun Thiru (AT)	Board Director
Tom Tobias (TT)	Audit Manager, Kreston Reeves
Simon Webber (SW)	Partner, Kreston Reeves

### Agenda

Item	Related Paper	Lead
1. Welcome, identify any items for AOB & declare conflicts of interest with agenda items or any updates to business interests register to include receipt of gifts or hospitality	OLT Register of Business and Pecuniary Interests	Chair
2. Receive previous Operations Committee minutes and discuss actions not listed below, & note receipt of Management Accounts from October 2023	Operations Committee Minutes of 10 <sup>th</sup> October 2023  Management Accounts Oct 2023	Chair
3. Review external auditors' management letter and agree management response	OLT Key Audit Findings 14/11/2023	Chair
4. Review OLT annual report and accounts for recommendation of Trust Board approval	Draft Accounts dated 14/11/2023 (Annual Report & Financial Statements – Year ended 31.08.2023)	Chair
5. Agree scope of internal audit for spring and summer term	Scope of Internal Audit (23-24)	Chair
6. Review of Trust Risk Register	OLT Risk Register dated November 2023	CEO
7. Agree committee recommendation on confidential status of the meeting's documents ( <i>Ref: 1.45 ATH 2023</i> )	ATH 2023	Chair
8. AOB		Chair

#### Dates of next meetings:

- **Tuesday 20<sup>th</sup> February 2024 at 10am**
- **Tuesday 30<sup>th</sup> April 2024 at 10am**
- **Tuesday 25<sup>th</sup> June 2024 at 10am**