

Omnia Learning Trust – Operations Committee Meeting

Tuesday 30th April 2024 @ 10am

Invitees	Role
Sarah Bellingham (SB)	OLT Governance & Communications Officer
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Beth Gorsuch (BG)	OLT Chief Operating Officer
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director & Chair
Arjun Thiru (AT)	Board Director

Agenda

Item	Related Paper	Lead
1. Welcome, identify any items for AOB & declare conflicts of interest with agenda items or any updates to business interests register to include receipt of gifts or hospitality	OLT Register of Business and Pecuniary Interests	Chair
2. Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 20 th February 2024	Chair
3. Asset management and capacity review	N/A (Verbal Update)	COO
4. Review of EFA capital funding and procurement	N/A (Verbal Update)	COO
5. Receive Management Accounts	OLT Management Accounts dated March 2024	CFO
6. Receive 2024-2025 Budget Parameters	2024-2025 Budget Parameters	CFO/COO
7. Review of spending linked with educational priorities	N/A	CEO
8. Receive COO Compliance Report <i>Covering: IT/GDPR, financial audits, HR, H&S (external audits, WRA, FRA), staff absence, premises, safeguarding (SCR audit & LADO audit), & policies review</i>	COO Compliance Report dated April 2024	COO
9. Review and approve policies in line with OLT Policy Scheme of Delegation	OLT Whistleblowing Policy OLT Flexible Working Policy and Request Form OLT Staff Finder Reward Scheme OLT Disability and Reasonable Adjustments Policy OLT Line Management & Appraisal Policy OLT Capability Policy	COO

	OLT ICT Continuity and Recovery Plan	
10. Review of Trust Risk Register	OLT Risk Register 2023-24	CEO
11. Agree committee recommendation on confidential status of the meeting's documents (<i>Ref: 1.45 ATH 2023</i>)	ATH 2023	Chair
12. AOB		Chair

Date of the last meeting of the academic year: Tuesday 25th June 2024 at 10am

