

Omnia Learning Trust – Operations Committee Meeting

Held remotely via Microsoft Teams* from 10:00 – 11:30 on Tuesday 7th October 2025

Invitees	Role
Sarah Bellingham (SB)	OLT Head of Operations (HOO)
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Hana Hamilton (HH)	OLT Governance & Communications Officer
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director – OPS CHAIR
Nicola Poole (NP)	Board Director

Agenda

	Item	Related Paper	Lead
1.	Welcome and identify items for AOB	N/A	CEO
2.	Declare conflicts of interest with agenda items, or updates to entries in the register of business interests, or receipt of hospitality	OLT Register of Business and Pecuniary Interests	CEO
3.	Appoint Chair for 2025-2026 and review Bank signatories	None	CEO
4.	Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 24 th June 2025	Chair
5.	Receive OLT Policy Scheme of Delegation (review schedule)	OLT Governance Handbook 25/26	Chair
6.	Review and approval of CEO's recommendations on (1) OLT DCEO, HOO & Principals' salaries, (2) other OLT staff salaries, and (3) all 'no progress pay decisions'	(1) Pay recommendations 2025 – OLT, TPA, WPA, DPA & SHPA (2) RMN UPR application (WPA) (3) EM UPR application (DPA)	CEO
7.	Receive Management Accounts	Management Accounts dated August 2025	CFO
8.	Review of DFE capital funding and procurement	Management Accounts dated August 2025	CFO

9.	Review of spending linked to educational priorities including verbal update on the Trust's investment strategy	Management Accounts dated August 2025	CEO
10.	Review of Academies Trust Handbook ('ATH') & Accounts Direction	ATH 2025 AAD 24-25	Chair
11.	Receive national and school demographics data dashboard	21-22 / 22-23 / 23-24 / 24-25 Outcomes	CEO
12.	Receive HOO Compliance Report	HOO Compliance Report October 2025	HOO
13.	Policies requiring committee approval	(1) OLT Data Protection Policy 2025 (with linked Explicit Consent Form) (2) OLT Staff E-Security	HOO
14.	Review of Trust Risk Register	OLT Risk Register dated October 2025	CEO
15.	Review and Approve Submission of OLT Going Concern Assessment (Year Ended 31 August 2025)	OLT Going Concern Assessment for Year Ended 31 August 2025	CEO
16.	OLT responses to the fraud questionnaire	Completed KR Fraud Q's by Finance team across OLT	CEO
17.	Agree committee recommendation of confidential status of the meeting's documents (<i>Ref: 1.50-1.51 ATH 2025</i>)	ATH 2025	Chair
18.	AOB		Chair

Dates of future OPS meetings in 2025-2026:

Tuesday 25th November 2025 from 10-11am (Audit & Risk Committee)

Tuesday 10th February 2026 from 10-11.30am

Tuesday 21st April 2026 from 10-11.30am

Tuesday 16th June 2026 from 10-11.30am

Effective Governance:

Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [*OLT Governance Handbook 2024-2025 at page 18*]

