

Agenda for the Meeting of the Board of Directors
OMNIA LEARNING TRUST

Held in person and remotely via Zoom at 10am on Tuesday 9th July 2024

| Invitees | Role | Appointed By | Term of Office Ends |
|-------------------------------|--|----------------------|---------------------|
| Board Members (Voting) | | | |
| 1. Jodie Croft | Board Director and OLT CEO | Member Appointed | Ex-officio |
| 2. Alison Hill | Board Director | Co-opted by Trustees | 06/07/2028 |
| 3. Silvia Holgado-Gomez | Board Director – CHAIR | Co-opted by Trustees | 31/03/2028 |
| 4. Tyler Jeffs | Board Director | Co-opted by Trustees | 29/03/2026 |
| 5. Russell Massie | Board Director | Member Appointed | 08/11/2025 |
| 6. Duncan Millard | Board Director | Co-opted by Trustees | 13/05/2028 |
| 7. Jason Murphy | Board Director – VICE CHAIR | Co-opted by Trustees | 19/11/2027 |
| 8. Arjun Thiru | Board Director | Member Appointed | 08/11/2025 |
| Other (Non-Voting) | | | |
| Leah Basilone | WPA Principal (to 31.08.2024) & OLT Deputy CEO (from 01.09.2024) | | |
| Sarah Bellingham | OLT GCO | | |
| Carina Cuddington | OLT CFO (Edufin) | | |
| Beth Gorsuch | OLT COO | | |

| Agenda Item | Paper | Lead |
|---|------------------------------------|-------|
| 1. Welcome & apologies for absence | N/A | Chair |
| 2. Declaration of any conflicts of interest with agenda items, and declare any pecuniary or business interests or receipt of hospitality for Register of Business Interests | OLT Register of Business Interests | Chair |
| 3. Identify any items for AOB and/or confidential AOB | N/A | Chair |

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| 4. Review of Trust Board membership and DBS checks. | OLT Governance Handbook | Chair |
| 5. Review of Directors' training requirements and induction arrangements | OLT Training Record | Chair |
| 6. Approve minutes of the last full board meeting, and confirm matters arising not on the agenda | OLT Board Minutes 14/05/2024 | Chair |
| 7. Receive QES Committee Minutes | QES Committee Minutes 02/07/2024 & verbal update from Chair of QES. | Chair |
| 8. Receive schools' external safeguarding audit reports with actions | Safeguarding audit reports for: DPA, SHPA, TPA, WPA | Chair |
| 9. Receipt confirmation education and H&S risk assessments have been carried out at each school | Verbal update | COO |
| 10. Receive Operations Committee Minutes | Operations Committee Minutes 25/06/2024 & verbal update from Chair of Committee. | Chair |
| 11. Receive COO Compliance Report | COO Compliance Report June 2024 <i>Covering: IT/GDPR, financial audits, HR, H&S (external audits, WRA, FRA), staff absence, premises, safeguarding (SCR audit & LADO audit), & policies</i> | COO |
| 12. Receive CEO Report | CEO Trust Growth & Development Report to the Board 2024 CEO (RAG) Report July 2024 <i>Covering: Progress, Attainment, Performance, Targets, Equality objectives, Trust development plan, Trust strategy, review of risk register, review of pupil number estimates</i> | CEO |

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| 13. Receive management accounts and budgets | May 2024 Management Reports (OLT, DPA, SHPA, TPA, WPA) with Executive Summary, Cashflow Forecast and Balance Sheet Summary | CFO |
| 14. Approve proposed budgets for 2024-2025 | Draft 24-25 budgets & Pay Recommendations: OLT, DPA, SHPA, TPA, & WPA With 24-25 Budget Parameters and Explanatory Notes | |
| 15. Review and approve expenditure over £50k | N/A | CEO |
| 16. Receive 'Dear Accounting Officer' letter from EFSA | Letter from EFSA July 2024 | CEO |
| 17. Policies for approval in line with OLT Policy Scheme of Delegation | OLT Pay Policy OLT LGPS Discretions Policy OLT TPS Discretions Policy OLT Disciplinary Policy and Procedure OLT Probation Policy | Chair |
| 18. Receive Pupil Voice Survey results | Pupil Voice Survey Report to the Board 2024 | Chair |
| 19. Agree schedule of Trust Board and Committee business for 2024-2025 | 2024-2025 meeting dates are listed at the base of the Agenda | Chair |
| 20. Review Trustee and Committee contributions, terms of reference and delegation structures | OLT Governance Handbook | Chair |
| 21. AOB/Confidential AOB | N/A | Chair |
| 22. Agree the confidential status of OLT documents, excluding the agenda, approved minutes of meetings, and approved final version policies, brought to each Board meeting (<i>Ref: 1.45 ATH 2023</i>) | ATH 2023 | Chair |

Dates of Board meetings for the 2024-2025 academic year:

***17th September 2024:** 10.00 - 10.30 (*Virtual*)

***26th November 2024:** 11.00 - 13.00 (*Virtual*)

***11th March 2025:** 10.00 - 12.00 (*Virtual*)

***13th May 2025:** 10.00 – 12.00 (*Virtual*)

***15 July 2025:** 10.00 – 12.00 (*In person followed by Away Day lunch & afternoon strategy session*)

