

Agenda for the Meeting of the Board of Directors
OMNIA LEARNING TRUST

Held remotely via Microsoft Teams* from 11:00 – 13:00 on Tuesday 25th November 2025

Invitees	Role	Term of Office Ends
Leah Basilone	OLT Deputy CEO (DCEO)	N/A
Sarah Bellingham	OLT Head of Operations	N/A
Jodie Croft	Board Director and OLT CEO	Ex-officio
Carina Cuddington	OLT CFO	N/A
Hana Hamilton	OLT (GCO) Governance & Communications Officer (Clerk)	N/A
Alison Hill	Board Director	06/07/2028
Tyler Jeffs	Board Director	29/03/2026
Duncan Millard	Board Director	13/05/2028
Jason Murphy	Board Director – VICE CHAIR (Acting Chair)	19/11/2027
Nicola Poole	Board Director	11/11/2028
Jenelle Ross Mc-Intyre	Board Director	11/11/2028
<i>Russell Massie – Apologies received</i>	<i>Board Director - CHAIR</i>	<i>08/11/2029</i>

***Disclaimer – Meeting Transcript**

This meeting will be held via Microsoft Teams and the automatic transcription function will be enabled for the purpose of assisting with accurate note-taking and the production of draft minutes. The transcript is not the formal record of the meeting; the approved minutes, once confirmed by the Board, remain the only official record. Transcripts will be stored securely and deleted once the minutes have been agreed. By joining this meeting, participants acknowledge and consent to the use of transcription for governance purposes

Agenda

Item	Agenda	Paper	Lead
1	Approval of Teams transcript, welcome and apologies for absence	N/A	Chair
2	Declaration of any conflicts of interest with agenda items, and declare any pecuniary or business interests or receipt of hospitality for Register of Business Interests	OLT Register of Business Interests 2025-2026 <i>(Updated from 23/10/2025 after all committees captured)</i>	Chair
3	Identify AOB and/or confidential AOB	N/A	Chair
4	Review of Trust Board membership and DBS/s128 checks	In accordance with OLT Governance Handbook	Chair

5	Review Directors' training requirements for 2025-2026	OLT Governance Training Record 2025-2026	Chair
6	a) Approve minutes of September board meeting and confirm matters arising not on the agenda. b) Address actions points	OLT Board Minutes 23.09.25	Chair
7	Receipt of October OPS committee minutes with Chair verbal update	OLT Operations Minutes 07.10.25	Chair
8	Receipt of October QES committee minutes and Chair's update	OLT QES Minutes Oct 25	Chair
9	Receive Principals' termly Dashboards Covering: <i>Demographics, Fire drills, exclusions, absence, racist & bullying incidents, safeguarding, CP, complaints, CPD and staffing update</i>	Dashboards: DPA SHPA TPA WPA	Chair
10	Receipt of 157/175 Safeguarding Audit Response to OSCB for DPA & SHPA	DPA 157/175 Safeguarding Audit Response SHPA 157/175 Safeguarding Audit Response	Chair
11	Receive external audit report & Review Audit and Risk Committee's report on external auditors' performance to make recommendation to the Members (ATH 4.5/4.15)	OLT Key Audit Findings Report 31/08/2025	Chair
12	Receive and approve annual accounts	Draft Accounts (Annual Report & Financial Statements – Year ended 31.08.2025) with OLT letters of representation (Audit & Regularity)	Chair
13	Receive management accounts and budgets	Management Accounts: August 25 September 25 October 25	CFO
14	Review and approve expenditure over £50k	N/A	Chair
15	Review and approve expenditure on recruitment needs over £50k	N/A	Chair
16	Receive 'Dear Accounting Officer' letter from EFSA	None	Chair
17	Receive Compliance Report Covering: <i>Operations Committee Recommendations, GDPR, financial audits, HR, H&S (external audits, WRA, FRA), internal audits, staff absence,</i>	OLT Compliance Report October 2025	CEO/HOO

	<i>premises, safeguarding (SCR audit & LADO audit), & policies review</i>		
18	Receive CEO report: (1) RAG Report DCEO Update (2) RAG Report CEO Update <i>Covering: Progress, Attainment, Performance, Targets, Equality objectives, Trust development plan, Trust strategy, review of risk register, review of pupil number estimates Chairs of QES and Operations to review CEO's RAG Rating of each school</i>	CEO Report November 2025 <i>With reference also to: DfE Letter to Trust "Review of Planned new Mainstream Free School Projects" & Trust Growth and Development Report to OLT Board</i>	CEO / DCEO
19	Receive Staff Survey and Staff Diversity and Inclusion Survey Results	Staff, Diversity & Inclusion Survey Results Autumn 2025	CEO
20	Review of Trust Risk Register (ATH 2025 2.35)	OLT Risk Register	Chair
21	Policies: review and approve policies in line with OLT Policy Scheme of Delegation	Admissions policies for 2027/2028 – DPA, SHPA, TPA, and WPA	Chair
22	Receive confirmation from Chair of the CEO Performance Appraisal Committee of CEO's appraisal having taken place with summary of targets applied & Board to approve the recommendations on CEO's pay (confidential)	Verbal Update & Recommendations on Pay	Chair / Vice Chair
23	AOB	N/A	Chair
24	Agree the confidential status of OLT documents, excluding the agenda, approved minutes of meetings, and approved final version policies, brought to each Board meeting (<i>Ref: 1.50-1.51 ATH 2025</i>)	Academy Trust Handbook 2025	Chair

Dates of next OLT Board meetings:

(3/5) Tuesday 17th March 2026: 10.00-12.00

(4/5) Tuesday 19th May 2026: 10.00-12.00

(5/5) Tuesday 14th July 2026: 10.00-12.00

Effective Governance:

Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [OLT Governance Handbook 2025-2026]