

Omnia Learning Trust – Operations Committee Meeting

Tuesday 25th June 2024 @ 10am

Invitees	Role
Sarah Bellingham (SB)	OLT Governance & Communications Officer
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Beth Gorsuch (BG)	OLT Chief Operating Officer
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director & Chair
Arjun Thiru (AT)	Board Director

Agenda

Item	Related Paper	Lead
1. Welcome, identify any items for AOB & declare conflicts of interest with agenda items or any updates to business interests register to include receipt of gifts or hospitality	OLT Register of Business and Pecuniary Interests	Chair
2. Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 30 th April 2024	Chair
3. Review of school funding priorities within SDP	June 2024 School Funding Priorities	CEO
4. Recommendation of approval for Academy Budgets and Scrutiny of Forecast Pupil Numbers	Proposed 2024-2025 budgets and pay rise recommendations	COO
5. Receive Management Accounts	OLT Management Accounts dated May 2024	CFO
6. Receipt of internal audit report: summer term 2023-2024	OLT Internal Audit Report – Summer Term 2024 (Governance Focus)	COO
7. Receive COO Compliance Report <i>Covering: IT/GDPR, financial audits, HR, H&S (external audits, WRA, FRA), staff absence, premises, safeguarding (SCR audit & LADO audit), & policies review</i>	COO Compliance Report dated June 2024	COO

8. Review and approve policies in line with OLT Policy Scheme of Delegation	-OLT LGPS Discretions Policy -OLT TPS Discretions Policy -OLT Sickness Absence Management Policy and Procedure	COO
9. Review of Trust Risk Register	OLT Risk Register 2023-2024	CEO
10. Agree committee recommendation on confidential status of the meeting's documents (<i>Ref: 1.45 ATH 2023</i>)	ATH 2023	Chair
11. Review proposed dates of 2024-2025 Committee meetings	2024-2025 meeting dates listed at base of Agenda	Chair
12. AOB		Chair

Dates of meetings in the 2024-2025 academic year

All meetings are held on a Tuesday

- **8th October 2024:** 10am to 11.30am
- **26 November 2024** (Audit and Risk): 10am to 11am
- **11 February 2025:** 10am to 11.30am
- **1 April 2025:** 10am to 11.30am
- **24 June 2025:** 10am to 11.30am