

OLT Annual General Meeting
Held virtually on Tuesday 21st January 2025 at 10am

| Invitees | Role |
|---------------------------|-------------------------------------|
| Members (Voting) | |
| 1. Barbara Harrison | Member |
| 2. Paulina McGroarty | Member |
| 3. Rebecca Plaskitt | Member |
| 4. Rony Valeny | Member |
| 5. Danielle West | Member |
| Other (Non-Voting) | |
| Leah Basilone | OLT Deputy CEO |
| Sarah Bellingham | OLT Governance & Compliance Officer |
| Jodie Croft | OLT Board Director & OLT CEO |
| Carina Cuddington | OLT CFO (Edufin) |
| Beth Gorsuch | OLT COO |
| Russ Massie | Chair of the OLT Board |

Directors who are not Members are welcome to attend but are reminded they have no voting rights

Agenda

| Item | Related Paper | Lead |
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| 1. Welcome & identify AOB | None | Chair |
| 2. Declare conflicts of interest with agenda items or any updates to business interests register to include receipt of gifts or hospitality | OLT Register of Business and Pecuniary Interests | Chair |
| 3. Receive previous AGM minutes and discuss actions not listed below | AGM Minutes of 12 th December 2023 | Chair |
| 4. Report from CEO of Trust Board to Members <ul style="list-style-type: none"> • CEO's Report November 2024 • Major events in the year and future plans for the Trust <ul style="list-style-type: none"> ○ Appointment of new Deputy CEO, Leah Basilone from September 2024 ○ Appointment of new Principal Hannah Robinson at WPA from September 2024 | CEO Report November 2024, & OLT Governance Handbook | CEO |

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| <ul style="list-style-type: none"> ○ Update on Surbiton Primary Academy ○ Application for new free school ○ SEND update ○ DPA Ofsted inspection 03-04/12/2024 ○ TPA Ofsted Inspection 17-18/12/2024 • Directors Appointments/Resignations in last 12 months: <ul style="list-style-type: none"> <i>Appointments</i> <ul style="list-style-type: none"> ○ Jenelle Ross-Mc Intyre appointed as Board Director on 12/11/2024 ○ Nicola Poole appointed as Board Director on 12/11/2024 ○ Alison Hill re-appointed as Board Director with effect from 05/07/2024 ○ Duncan Millard appointed as Board Director on 12/05/2024 <i>Resignations</i> <ul style="list-style-type: none"> ○ Silvia Holgado-Gomez stepped down as Board Director at 09/12/2024 ○ Ada Simpson stepped down as Board Director at 24/05/2024 • Review External Auditors' performance 23/24 • Questions | | |
| <p>5. Financial update</p> <ul style="list-style-type: none"> • Receive Auditors Report for 2023/24 • Members to receive and adopt the Accounts ending 31 August 2024 • Questions | Auditors Report 2023/24 & Annual Accounts 2023/24 (with accompanying letters of representation: audit and regularity) | CFO |
| <p>6. Corporate secretarial matters</p> <ul style="list-style-type: none"> • Note Board Director appointments and resignations above • Member Appointment/Resignations in last 12 months <ul style="list-style-type: none"> ○ None to declare. • Date of next AGM or GM | None | Chair |
| <p>7. AOB/Confidential</p> | | Chair |