

Omnia Learning Trust – Operations Committee Meeting

Tuesday 8th October 2024 @ 10am

Invitees	Role
Sarah Bellingham (SB)	OLT Governance & Communications Officer
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Beth Gorsuch (BG)	OLT Chief Operating Officer
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director
Arjun Thiru (AT)	Board Director

Agenda

Item	Related Paper	Lead
1. Welcome and identify items for AOB	None	CEO
2. Declare conflicts of interest with agenda items, or updates to entries in the register of business interests, or receipt of hospitality	OLT Register of Business and Pecuniary Interests	CEO
3. Appoint Chair for 2024-2025 and review Bank signatories	None	CEO
4. Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 30 th April 2024 and of 25 th June 2024	Chair
5. Receive OLT Policy Scheme of Delegation (review schedule)	OLT Governance Handbook	Chair
6. Review and approval of CEO's recommendations on (1) OLT COO & Principals' salaries, (2) other OLT staff salaries, and (3) all 'no progress pay decisions'	Pay recommendations 2024 – OLT, TPA, WPA & DPA	CEO
7. Review of EFA capital funding and procurement	Brought forward capital balances – please see August 2024 Management Accounts	Chair
8. Review of Academies Trust Handbook ('ATH') & Accounts Direction	ATH 2024	Chair
9. Receive national and school demographics data dashboard	Consolidated 21-22, 22-23 & 23-24 Outcomes	CEO
10. Receive Management Accounts	Management Accounts dated August 2024	CFO

11. Review of spending linked to educational priorities including verbal update on the Trust's investment strategy	Management Accounts dated August 2024	CEO
12. Receive COO Compliance Report	COO Compliance Report October 2024	COO
13. Policies requiring committee approval	OLT Data Protection Policy 2024 (with linked Explicit Consent Form & DP Breach Notification Form)	COO
14. Policies requiring review and recommendation for Board approval: OLT Pay Policy	OLT Pay Policy 2024	COO
15. Review of Trust Risk Register	OLT Risk Register dated September 2024	CEO
16. Review and Approve Submission of OLT Going Concern Assessment (Year Ended 31 August 2024)	OLT Going Concern Assessment for Year Ended 31 August 2024	COO
17. Agree committee recommendation on confidential status of the meeting's documents (<i>Ref: 1.50-1.51 ATH 2024</i>)	ATH 2024	Chair
18. AOB		Chair

Dates of future meetings in 2024-2025:

Tuesday 26th November 2024 from 10-11am (Audit & Risk Committee)

Tuesday 11th February 2025 from 10-11.30am

Tuesday 1st April 2025 from 10-11.30am

Tuesday 24th June 2025 from 10-11.30am

Effective Governance:

Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [*OLT Governance Handbook 2024-2025 at page 18*]