

Omnia Learning Trust – Operations Committee Meeting

Tuesday 11th February 2025 @ 10am

Invitees	Role
Sarah Bellingham (SB)	OLT Governance & Compliance Officer
Jodie Croft (JC)	Board Director and OLT CEO
Carina Cuddington (CC)	OLT CFO (Edufin)
Beth Gorsuch (BG)	OLT Chief Operating Officer
Alison Hill (AH)	Board Director
Tyler Jeffs (TJ)	Board Director & Chair
Nicola Poole (NP)	Board Director
Arjun Thiru (AT)	Board Director

Agenda

Item	Related Paper	Lead
1. Welcome, identify any items for AOB & declare conflicts of interest with agenda items or any updates to business interests register to include receipt of gifts or hospitality	OLT Register of Business and Pecuniary Interests	Chair
2. Receive previous Operations Committee minutes and discuss actions not listed below	Operations Committee Minutes of 26 th November 2024	Chair
3. Review and make a recommendation to the Board on the appointment of the External Auditors, and review and approve the appointment of the Internal Auditors	N/A	Chair
4. Receive annual report on effectiveness of web filtering processes at each school (KCSiEd 2024)	Securus Report for each of DPA, SHPA, TPA, & WPA from ICT123	COO
5. Receive estates conditions data and review strategic priorities; Review benchmarking data: annual spend on electricity and gas and annual spend on estates	Verbal update from BG with reference to COO Compliance Report and to OLT Estates and Asset Management Plan	COO
6. Receive Management Accounts and review of spending linked with educational priorities	OLT Management Accounts dated December 2024	CFO
7. Receive update on TPA Pupil Admissions Number (PAN) process for 2026-2027	Four documents: -30 PAN from 26/27 -36 PAN from 26/27 -Twickenham (actual and forecasted birth and reception numbers) -TPA PAN Consultation Response Jan 25	CEO

8. Review outcomes of financial benchmarking exercise	Financial benchmarking report 24/25	CEO
9. Receive COO Compliance Report <i>Covering: IT/GDPR, financial audits, HR, H&S (external audits, WRA, FRA), staff absence, premises, safeguarding (SCR audit & LADO audit), & policies review</i>	COO Compliance Report dated February 2025	COO
10. Review and approve policies in line with OLT Policy Scheme of Delegation	OLT Investment Policy - for approval OLT ECT Policy – for approval OLT Directors' Expenses & Governors' Allowances Policy – for approval OLT Reserves Policy – for approval	Chair
11. Review of Trust Risk Register	OLT Risk Register 2024-2025	CEO
12. Agree committee recommendation on confidential status of the meeting's documents (Ref: 1.50-1.51 ATH 2024)	ATH 2024	Chair
13. AOB		Chair

Dates of future meetings in 2024-2025:

Tuesday 1st April 2025 from 10-11.30am

Tuesday 24th June 2025 from 10-11.30am

Effective Governance:

Effective Governance comes from high-levels of engagement and attendance in meetings and beyond. Directors and Governors are expected to pre-read all materials and form questions in advance of meetings. Based on an understanding of the data/information, Directors and Governors can better support and challenge their school and the Trust. [*OLT Governance Handbook 2024-2025 at page 18*]